



# Safety Management Systems International Limited

trading as

## Workplace Skills Development

### CAPABILITY STATEMENT

#### Executive Summary

### Safety Management Systems International Limited (trading) as Workplace Skills Development

### Registered Training Organisation 258

#### UNIQUE COMPETITIVE ADVANTAGE

An industry preferred provider of consultancies, training and assessment in tertiary, technical and leadership programs and demonstrates the following key features providing the organisation with a clear edge on competitors:

- Proven ability in working successfully with indigenous and cross-cultures of people in remote and developing regions, inclusive of cultural awareness, and communities internationally
- Planning, research and evaluation experience in working with Indigenous communities and particularly where English is not a first language
- Strong focus on safety and client productivity requirements
- Prompt reply to requests, quotes and on-site service delivery and requirements
- Programs of short courses to full qualifications designed, developed and customised specifically to the client's needs
- Career paths offered from individual units or courses to leadership with qualifications
- A Registered Training Organisation delivering national statements of attainment and qualifications within the Australian and Papua New Guinea National Training Systems
- Flexible technical and leadership short courses and programs designed to suit the client's needs customised for the workplace and client
- An internationally recognised consultancy group with an array of highly skilled international consultants
- Training needs analysis, HR development and planning
- Clear pathways and integration into a higher education bachelor or degree

## HISTORY

The Safety Management Systems International Limited designed from the renowned Safety Management Systems International PTY LTD (Australia) (SMSI) are known specialists within the Forest, Construction, Transport and Logistics, Mining, Rural, Horticulture, Agriculture, Finance, Health & First Aid and Business sectors delivering technical and leadership training, assessment skills development and consulting for 12 years operating in all states of Australia and Internationally delivering technical and leadership training and assessment skills and consulting for the past 12 years. SMSI operates in Australia and internationally commencing operations of consultancies in PNG at Wewak in 1995.

SMSI is an industry specialist delivering consultancies, training and assessment in TVET technical education, tertiary qualifications, short courses and full qualifications with a leadership career path with integration into a higher education bachelor or degree offered to clients and industry specific consultancies to entities in PNG.

The long-term commitment of SMSI to industry has ensured a strong emphasis has been placed on the industry experience and specialist expertise that our teaching, assessing and consulting team possess and provides to our clients.

## 2020 and Onwards

**The Safety Management Systems International Limited (trading) as Workplace Skills Development (WSD) a Registered Training Organisation (RTO 258)**

We have provided services as a consultancy company with MOAs with PNG and Australia companies and enterprises.

Due to industry request are in the process of registering as a Papua New Guinea (PNG) Registered Training Organisation (RTO) to provide the services requested by industry across Papua New Guinea (PNG).

**As a Registered Training Organisation (RTO) in Papua New Guinea (PNG) we are entering the health sector along with our other proven areas and sectors of expertise as follows- See WSD PNG List of Courses for Scope 2019:**

- Civil Construction
- Transport and Logistics
- Education and Training
- Business and Leadership
- Health and Safety and First Aid
- Medical Support Accredited Course 12 Month Program
- WHS and Health Programs

### **PNG Short Courses and Skills Sets:**

- Emergency Rescue and Response (Level I)
- Emergency Rescue and Response (Level II)
- Emergency Rescue and Response (Level III)
- Emergency Rescue and Response (Level IV)
- Heavy Machinery, Plant and Equipment

## WSD Mission, Vision & Core Values

**Our Mission** is to increase the accessibility of our services by offering solutions which are industry specific and customer focused.

**Our vision** is to be the choice industry service provider in Papua New Guinea. We believe every service must offer a positive outcome and be relevant to the customers, communities and the environment in which we operate.

**Our Core Values** are based on the belief that every aspect of our work is impo and unique

**Consideration** - We carefully assess every situation and take the best possible actions without prejudice or pride.

**People** - We respect our people, they are our most valuable asset.

**Teamwork & Partnerships** - We believe in creating and maintaining strong partnerships based on a cohesive and engaging team environment.

**Safety** - Is our Master

**Skills Building** - Is our mission for PNG workforce

## WSD MISSION

Based in Port Moresby PNG and delivering qualifications and statements of attainment within PNG for National and Expatriate clients and students.

The mission of the entire network of WSD Organisations is to become a provider of first choice and high quality Tertiary Institute Qualifications and Technical Training within the Australia and Pacific Asia regions and in particular within PNG by promoting and delivering quality programs and consulting services that are suitable to the client and participant needs and requirements. We aim to build relationships and alliances with our providers and clients that are lasting and permanent and remain at the forefront of what we do. This process has already been enhanced by the commencement of WSD, being accepted as a Registered Training Organisation by the PNG National Training Council (NTC 258) and also by the very strong alliances we have already established within PNG.

## VISION

WSD delivers superior support and instruction to our co-providers, alliances and clients thus enhancing and promoting training, assessment and national recognition in Papua New Guinea, Australia and internationally through RTO and non-RTO functions. International consultancy services have been increased and sought resulting from the WSD flexibility and diligent dedication to the client and ability to operate at short notice in any location regardless of remoteness.

The main aim of WSD is to improve the accessibility for PNG Nationals to gain higher level tertiary qualifications with integration into a higher education bachelor or degree in order to improve their employability, skills and knowledge and to then allow them access to further education such as a University pathway.

## GOALS and Objectives

- To continually improve our skills and delivery of Tertiary Qualifications and Technical Vocational Education and Training (TVET) programs throughout all industries
- To raise awareness, promote and provide Vocational Education and Training to industry and communities of education through safety and training programs and recognised qualifications
- To maintain and improve our high standard of customer service, training delivery and outcomes to the PNG and Pacific Regions
- To provide pathways for students to enter the higher education system

## MANAGEMENT TEAM

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Member of Board of Governors

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## **SERVICES PROVIDED**

### **Structure of Courses Offered**

Courses are designed to suit our client or participants needs and are tailor made to suit the client, venue, location, personal or work and production requirements. Courses generally are delivered with a component of formal theory, practical sessions, field trips where possible, practical instruction and practice at the work site and assessment in all environments. On enrolment a course program will be developed with the participant outlining the entire course from start to completion. This allows for proper review and selection of units of competence most suited to requirements. Depending on individual requirements participants may elect to enrol in a full qualification or individual units of competence.

### **Course programs offered include the following**

- Recognition of Current Competence Assessment only (RCC Assessment)
- Recognition of Prior Learning (RPL) (The learner provides the evidence for recognition of units of competence or qualifications)
- Delivery of individual units of competence
- Delivery of a qualification
- Pre-Work Ready Programs, English and learning pathways entry for all Industries
- Entry level courses with employability emphasis
- Design a program and delivery to allow a pathway to a higher education degree or PhD

### **Course Directory and Internet**

WSD Course Directory is your connection to a wealth of knowledge and information networks. Our courses leverage off WSD experience, resources, learning strategies and delivery methodologies to ensure individual or organisational success. Career paths are designed to start with individual job skills leading to a Qualification at Certificate and Diploma level.

### **Some courses can be studied online and options include:**

- Webinar delivery
- Online LMS
- Face to face delivery
- Distance support by phone, email and webinars

### **Courses Tailor Made to Suit an Organisation or Individual**

- Resource, infrastructure, road planning and development
- Cultural and heritage, environmental care and wildlife sites planning and maintenance
- Environmental and conservation land management and planning for all industries
- Enterprise, mine and construction site staff inductions
- Heavy equipment training, heavy machinery operations and maintenance
- Stevedoring, wharf operations, forklift, construction, road construction, forestry, mining and agricultural industries
- Health and Safety sectors including First Aid training
- Pharmaceutical industry including short courses in Good Manufacturing Practice (GMP), safe food handling and catering (HACCP)
- Management level business, OHS, resource and civil industry tertiary programs to assist employers to increase their employee academic and career pathways

## **Work Ready Program**

Job start including:

- Prepare for work, work ethics and attend work
- Pre-Work Ready Programs, English and learning pathways entry for all Industries
- CV writing and attendance sheets
- OHS induction
- Protective clothing for work
- Computer skills from basic level to advanced
- Reporting and working with others in a team

## **MOA and ALLIANCES**

POMCCI Port Moresby Chamber of Commerce

LAE CCI LAE Chamber of Commerce

Minvera Learning Centres

New Horizons Co-Learning Centres LTD

MTO Group Pty Ltd

Easy Skills PNG LTD

Transpatria PNG LTD

## **Site facilities and classrooms:**

**PGS Niugini (Professional Global Solutions Limited)** Level 1, ADF Haus, Musgrave Street, Port Moresby, Papua New Guinea

**Minvera Learning centres and New Horizons Co-Learning Centres LTD** in alliance with Workplace Skills Development have availability of classrooms with wifi and webinar facility at: Minvera Learning Centers located at, AOG Jubilee Institute campus, Rainbow, Gerehu, Port Moresby

**POMCCI** in conjunction with WSD have availability of classrooms with wifi and webinar facility

**LAECCE** has availability of communication links with wifi and webinar facility

**NC Civil Works** has classrooms, site areas for practical heavy equipment and civil construction training

**Minvera Learning Centres** has a learning centre and specialises in delivery of soft skills, IT and WHS

## **Enrolling in a Course or Request for Service or Information:**

### **Address and Contacts:**

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**Courses:**



**Agriculture & Horticulture**



**Workplace Health & Safety**



**Management & Business**



**Training & Assessment**



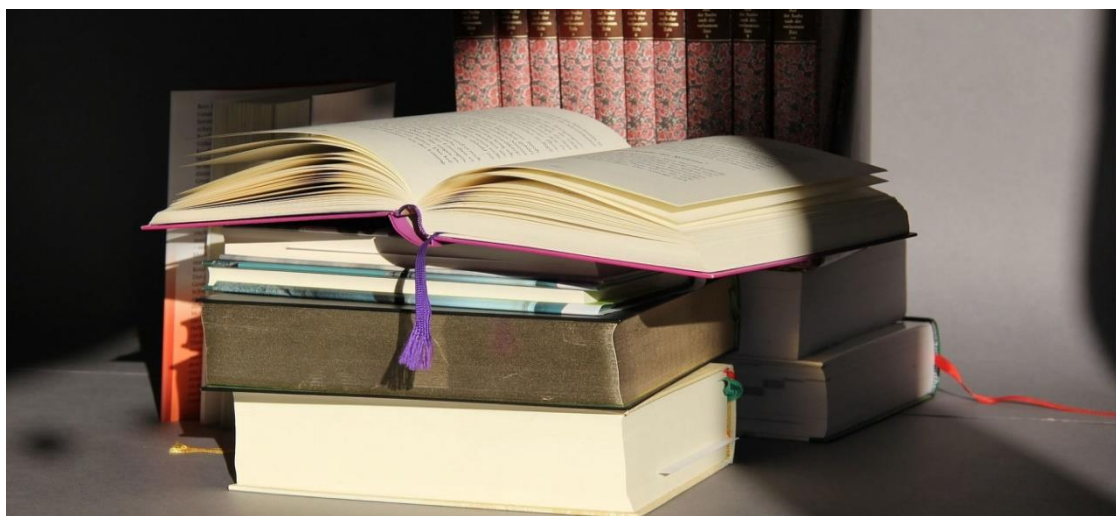
**Transport & Logistics**



**Project Management**



**First Aid**



**It doesn't take a miracle to change a person**

**Just a skill.....**