



Workplace Skills Development

Do you want to develop your skills in Leadership and Management (Diploma level)?

BSB51918 Diploma of Leadership and Management

Workplace Skills Development are delivering the BSB51918 Diploma of Leadership and Management.

Description:

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

The potential job roles available are:

- Team Coordinator
- General Manager
- Divisional manager
- Team Leader
- Manager



Units:

A Total of 12 units. An overview includes:

- Lead and manage effective workplace relationships
- Develop and use emotional intelligence
- Manage operational plan
- Lead and manage team effectiveness
- Undertake project work
- Manage risk
- Manage budgets and financial plans
- Facilitate continuous improvement
- Support the recruitment, selection and induction of staff

On successful completion of this course a Qualification is issued by Workplace Skills Development.

Methodology

- Self-paced learning with face to face training sessions
- Ten (10) days face to face learning in PNG
- Twelve (12) webinars learning support
- Required a minimum of 10 people to run this qualification

Course Duration: 12 to 18 Months

Total Cost: PGK15,000 Plus GST

Contact Workplace Skills Development for more details.

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